

# Shoshone-Bannock Tribes - CARES Act Assistance Application - **Please PRINT LEGIBLY**

The purpose of this funding is to provide temporary assistance to enrolled members of the Shoshone-Bannock Tribal and their household effected by the COVID-19 pandemic. To receive this assistance, complete this form and return it with your bills to the 477 Human Services Office -- instruction are on the back of this form. All assistance will be paid directly to your vendors. **The last day to apply is Friday, December 11, 2020. Please print legibly.**

Applicant Name & Enrollment Number	Phone No.
Mailing Address	
Email Address	

<b>Type of Application</b>	<b>Significant factors faced by individual or household -- check all that apply:</b>		
<input type="radio"/> Individual Applicant <input type="radio"/> Household	<input type="radio"/> Elder(s) in household <input type="radio"/> Disabled in household	<input type="radio"/> Quarantine Needs <input type="radio"/> Minor children in household	<input type="radio"/> Compromised Health/Immune system <input type="radio"/> Other:

**List yourself and eligible Shoshone-Bannock Tribal members in the household**

First & Last Name	Enrollment No.	DOB	School Attending	Childcare Provider

**Your Request.** Below is a list of allowable services. **Identify the services needed, list the vendor, and attach bills or supporting documents.** You do not need to provide a vendor for gas, food, household supplies, or hygiene.

Utility Assistance:	Food, Household Supplies, Hygiene	Gas (for Transportation)
Rent/Mortgage:	Home Ventilation Improvement needed	
Internet Services	<b>Student Services (Adult or Youth)</b>	
Phone Services:	Equipment / Software	
Childcare:	Child Learning, Homework Assistance	

**Recreation for Health & Wellbeing** - What do you or your household need help with while in quarantine, under stay-at-home orders, or social distancing to prevent the virus? For instance, beadwork, hobbies, running activities. Let us know if you need help to self-sustain these activities. What do you need?

**Justification for Need Statement** - As the applicant, between the dates of March 1, 2020 to December 30, 2020, I/My household experienced/expect to experience the effects of COVID-19 due to:

- |   |   |
|---|---|
| <input type="checkbox"/> Unemployed; Unable to Find Work<br><input type="checkbox"/> Loss of self-employment or business income<br><input type="checkbox"/> Loss of Employment due to COVID (business closure, other)<br><input type="checkbox"/> Reduction in work hours; loss of income<br><input type="checkbox"/> Increased Household Cleaning Costs<br><input type="checkbox"/> Increased Housing and/or Utility Costs<br><input type="checkbox"/> Loss of home; foreclosure, eviction; in need of housing<br><input type="checkbox"/> Transportation for medical testing, procedures<br><input type="checkbox"/> Increased child care costs; in need of childcare | <input type="checkbox"/> Unforeseen cost of isolation/quarantine due to positive test or exposure<br><input type="checkbox"/> Health care costs, unreimbursed medical costs, no insurance<br><input type="checkbox"/> Not prepared or equipped for online or distance learning<br><input type="checkbox"/> Food Insecurity; increased food costs; loss of food benefits<br><input type="checkbox"/> On a fixed income, unable to afford personal protective equipment or related necessities<br><input type="checkbox"/> Increased Personal Care Costs for personal protective equipment and other protective measures<br><input type="checkbox"/> Other unanticipated costs due to COVID-19 - explain: |
|---|---|

**CERTIFICATION.** I certify this information is true and correct to the best of my knowledge. I understand, the intent of this assistance is temporary assistance to help address my personal and household safety needs in efforts to stop the spread of COVID and to protect ourselves and our home. I further understand, these services will cease on December 30, 2020.

Applicant Signature: \_\_\_\_\_ Date Signed \_\_\_\_\_

**Notice to the Membership:** We hope you are doing well! Services under this application are only available to enrolled members of the Shoshone-Bannock Tribe. To receive assistance, you must complete the application and submit it to the 477 Human Services Department in Fort Hall. **The last day to apply is Friday, December 11, 2020.** How to submit your application is explained below. Please understand this is temporary assistance. All assistance is paid directly to a vendor(s) for the goods or services you are requesting. To the degree possible, applications will be processed on a first-come-first-serve basis, however due to the nature of this funding and uncertainty of COVID-19, households who are/were directly affected may need emergency help and will be helped first. It is important that we respect each other through this process and appreciate our Tribe's efforts for aid to the membership during this difficult time. Your understanding and cooperation is appreciated. Read this page for more information. Stay Safe!!

**APPLICATION PROCESS**

**How to Submit Your Application:**

Mail to:	Shoshone-Bannock Tribes 477 HSD - Cares Act Services PO Box 306 Fort Hall, ID 83203
Email to:	<a href="mailto:kjohnson@sbtribes.com">kjohnson@sbtribes.com</a>
FAX	(208) 478-3852
Drop-off Site	Applications, bills or supporting documents may be dropped off in the GREEN DROPBOX located on the SW side of the Old Casino Building. The box is emptied twice a day (first thing in the morning and mid-afternoon).
By FedEx, UPS, Other	Shoshone-Bannock Tribes Attention 477 HSD 85 W Agency Rd. - Building 82 Fort Hall, ID 83203

**Funding Limit / Deadline**

**Assistance under this application is only available through December 11, 2020.** All applications and bills must be closed out by December 30, 2020. The Tribal Finance Department only runs checks on certain days and due to the holidays, uncertainty of COVID, or winter weather, the December 11th deadline will help the Tribe closeout all bills and records by the deadline.

**Tribal Process for Payments**

For groceries, household supplies, gas, and hygiene, we will issue a gift card, voucher or check. All other services, will be paid directly to your landlord, mortgage company, utility company, or other vendor(s). If you acquire these types of bills after you submit your application, you may still submit the bill(s) -- but no later than December 11th, 2020. This is a firm deadline! Please understand, bills submitted take 10-14 days to process.

**Applications Processed**

As we are processing applications, you will be contacted to confirm your request and to go over the paperwork you submitted. The processor, will explain what they can approve at that time and if more information is needed (current bill, invoice, rent verification, other), when services will be available to you and answer any question you may have.

**SERVICES TO ELIGIBLE APPLICANTS**

- ▶ **Food, Household Supplies, Gas** - A gift card, voucher or other authorization will be issued for groceries, household supplies, and gas. Amounts authorized are per household size and will be explained when you are contacted regarding your application.

**Direct Payment to Vendors**

- ▶ **Rent or Mortgage/House Payment** - Rent or mortgage or house payment assistance may only be provided for the eligible applicant's primary residence.

**Rent** - Sign the attached Rent Verification form and take it and the W-9 form to your landlord or property manager to complete. When complete submit the form back to our office or email or FAX documents.

**Mortgage / House Payment** - Submit your current billing invoice with payment coupon.

- ▶ **Utilities, Internet and/or Phone Services** - Submit a current bill to verify your account information. Payment will be made directly to your vendor(s).

- ▶ **Childcare** - Parent/Guardian must obtain from the childcare provider a W-9 and current invoice to verify the account information. It would be helpful if the provider could verify the amount per child, per month.

- ▶ **Household Ventilation Improvements** - general repairs for damage to ventilation fans (kitchen/bathrooms); maintenance or tuneup for HVAC systems.

- ▶ **Recreation** - for individual or family health and wellbeing while in quarantine, under stay-at-home orders, or social distancing to prevent the virus. May assist to purchase goods, supplies or services pertinent to the individual or household need.

- ▶ **Student Services** - Student services are available for K-12 and adult students. Allowable services include equipment/software and Child Learning and/or Homework assistance. These services are under the direction of the Tribal Youth Education Program (TYEP). You will be contacted by TYEP regarding your request.